**DEPOE BAY RURAL FIRE PROTECTION DISTRICT**

**Board of Directors Special Board Meeting – Minutes**

**May 7, 2024**

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| --- | --- | --- |
| **Attendance:** | | |
| **Board Members:**  Paul Erskine – President  Robert Batty – Vice President  Janel Gifford – Sec./Treas.  Kathy Lebeuf – Director  Rick McGraw - Director | **Staff:**  Thomas Jackson– Div. Chief  Lynn Johnson – Admin Asst | **Guests in Person or via GoTo**  **Meeting:**  Vicki Jackson  Duane & Maria Jackson  Kayliana, Adam & Casey Wade  Brandon & Nicole Brown  Patrick Ganz – Captain/EMT  Nick Robinson – Captain/EMT  Logan Richards – Firefighter/EMT  Kyle Bridges – Firefighter/EMT |
|  |  | Chief Rob Murphy – Newport Fire  Shannon Miller – OSFM |
|  |  |  |

President Erskine called the Special Board Meeting to order at 3:00 pm, and all present recited the pledge of allegiance. Roll call was taken to establish that a quorum was present.

**Fire Chief Swearing In and Oath of Office**

1. **Fire Chief Swearing In and Oath of Office:** President Erskine said the first order of business is swearing in the Fire Chief and his Oath of Office and asked guest Vicki Jackson to come up to the front of the room to assist. President Erskine then administered the oath of office with Chief Jackson recited the oath. Chief Jackson’s wife Vicki Jackson then performed the official badge pinning.

**Old Business**

1. **Fire Chief’s Employment Agreement:** President Erskine advised the next order of business is the Fire Chief’s employment agreement including Exhibit A, the job description. All present indicated they had reviewed the documents and there was no discussion. Secretary-Treasurer Janel Gifford then made a motion to have the Board approve the Fire Chief’s Employment Agreement and authorize the Board President to sign. Kathy Lebeuf seconded the motion. No further discussion. The motion passed.

**(See Motion #1)**

**Public Comments and/or Questions**

None.

**Agenda Suggestions**

* Budget Meeting and Regular Board Meeting – May 14, 2024

Meeting adjourned at 3:05 pm.

**Roll Call**

Date: May 7, 2024

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| --- | --- | --- |
|  | Present | Absent |
| Paul Erskine | X |  |
| Janel Gifford | X |  |
| Robert Batty | X |  |
| Kathy Lebeuf | X |  |
| Rick McGraw | X |  |

**Motion # 1** **and Voting Record:**

Date: May 7, 2024

|  |  |  |  |
| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
|  | Robert Batty |  | Robert Batty |
|  | Paul Erskine |  | Paul Erskine |
| X | Janel Gifford |  | Janel Gifford |
|  | Kathy Lebeuf | X | Kathy Lebeuf |

**MOTION #1**: to have the Board approve the Fire Chief’s Employment Agreement and authorize

the Board President to sign.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | FOR | AGAINST | ABSTAINED | COMMENTS |
| Paul Erskine | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |
| Rick McGraw | X |  |  |  |

RESULTS

|  |  |
| --- | --- |
| PASSED | FAILED |
| X |  |